

St Simon Catholic Church Likas

Standard Operating Procedures (SOP) To Attend Mass

(updated, with effect from 15th Oct 2021)

This SOP is subject to changes as may be required to be in line with the Government SOP for Non-Muslim Place of Worship

SOP to attend Mass at St Simon Likas	WHO MAY REGISTER TO ATTEND MASS Based on Government SOP for Non-Muslim house of worship applicable from 15 th October 2021, our church is open for public Masses to all parishioners - <ul style="list-style-type: none">• whose MySejahtera Covid-19 Risk Status is “Low Risk No Symptoms”, and• whose MySejahtera Covid-19 Vaccination Status is “Fully Vaccinated”** (as defined below), and• who are not suffering from chronic illnesses, and• who do not require physical assistance with his/her mobility, and• who have not received advisory for Covid-19 quarantine, have not been notified as close contact to Covid-19 person(s), PUI/PUS, and are not staying in or been to an EMCO area 14 days prior, and• for children below 12 yrs old, they must be accompanied by fully vaccinated parent(s). <i>** “Fully Vaccinated” means for 2-dose vaccines such as Pfizer/ Sinovac/ Astra Zeneca, parishioner has received both doses and 14 days have elapsed from date of the second dose, and for single-dose vaccines such as Johnson & Johnson/ Cansino, parishioner has received the one dose and 28 days have elapsed from date of vaccination.</i>
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BOOKING A SEAT FOR MASS

For Sunday Mass and other special Masses	For Daily Mass
<ol style="list-style-type: none">1. Prior online registration via Google Form is COMPULSORY to book a seat for Mass.2. Google Form weblink/QR Code will be published in our St Simon Likas website https://stsimonlikas.wordpress.com and in our Facebook page <u>St Simon Likas Soccom</u>3. The Church reserves the right to reject incomplete Google Forms.	<ol style="list-style-type: none">1. No prior registration to book seat is necessary.2. Seats are on first come first served basis.

4. Successful booking of seat will be notified by email. Anyone without a confirmed booking will be denied entry and will be required to leave the church compound.		
NO ENTRY WITHOUT “MYSEJATERA” APP		
1. Parishioners MUST download the ‘MySejahtera’ app. It’s a compulsory requirement for entry into the church/hall for Mass. 2. Parishioners’ MySejahtera Profile status must be updated to latest a day before the booked Mass date. 3. Parishioners of the same household who do not have MySejahtera can be registered as “Dependent(s)” under one MySejahtera account.		
	For Sunday Mass and other special Masses	For Daily Mass
Arrive early for Mass	1. Parishioners are encouraged to arrive one (1) hour before Mass begins. 2. Church Main Gate will be closed fifteen (15) minutes before Mass begins. 3. Parishioners who arrive after the gate is closed will be denied entry. The Church reserves the right to deny entry to Parishioners who are unwell on the day of the Mass.	1. Parishioners are encouraged to arrive fifteen (15) minutes before Mass begins. 2. Parishioners who arrive after the Mass begins or when church is full, will be denied entry. The Church reserves the right to deny entry to Parishioners who are unwell on the day of the Mass.
SOP on arrival at the Gate	1. Face Mask must be worn upon approaching main gate. 2. Only parishioners with a confirmed successful seat booking will be allowed entry into the church compound. 3. Parishioners must give the full name they registered in the Google Form to the Gate Wardens to verify confirmed booking of seat.	1. Face Mask must be worn upon approaching main gate. 2. From the main gate or after parking car, all parishioners must first go directly to the Registration Desks in front of the main entrance of the church to scan the St Simon Church QR Code with their <i>MySejahtera</i> , and for verification of <i>MySejahtera</i> risk status, vaccination status, body temperature at the Registration Desks.

	<p>4. From the main gate or after parking car, all parishioners must first go directly to the designated area in front of the main entrance of the church or of the hall, as DIRECTED by the Wardens, to wait in queue for MySejahtera scan, verification of risk status, vaccination status, body temperature and to collect seat number at the Registration Desks.</p> <p>Until this is completed, parishioners are not allowed to go to the toilet or the Grotto or anywhere else within the church compound.</p>	<p>Until this is completed, parishioners are not allowed to go to the toilet or the Grotto or anywhere else within the church compound.</p>
	For Sunday Mass and other special Masses	For Daily Mass
SOP before entering the church/hall	<p>All parishioners are required to:</p> <ol style="list-style-type: none"> 1. approach the Registration Desk one by one, to - <ul style="list-style-type: none"> • Scan body temperature at the forehead (not on the wrist); • scan the St Simon Church QR Code with their <i>MySejahtera</i>; • show updated Profile in <i>MySejahtera</i> of own Covid-19 Risk Status and Covid-19 Digital Vaccination Certificate and inform body temperature reading, to the Volunteer at the Registration Desk. <p>A Vaccination Card is acceptable as alternative proof of fully vaccinated status ONLY if the Digital Vaccination Certificate is not available in the</p>	<p>All parishioners are required to:</p> <ol style="list-style-type: none"> 1. approach the Registration Desk one by one, to - <ul style="list-style-type: none"> • scan the St Simon Church QR Code with their <i>MySejahtera</i>. • Scan body temperature at the forehead (not on the wrist); • show updated Profile in <i>MySejahtera</i> of own Covid-19 Risk Status and Covid-19 Digital Vaccination Certificate and inform body temperature reading, to the Volunteer at the Registration Desk. <p>A Vaccination Card is acceptable as alternative proof of fully vaccinated status ONLY if the Digital Vaccination Certificate is not available in the</p>

	<p>MySejahtera due to valid technical problems.</p> <ol style="list-style-type: none"> keep face mask on, maintain physical distancing of one (1) meter at all times, Parishioners with the following reasons will be required to leave the church compound immediately: <ul style="list-style-type: none"> Body temperature above 37.5C MySejahtera Profile status not of “low risk” Invalid Vaccination Certificate <p>Before entering the church/hall, sanitize hands using sanitizer provided at the Registration Desks.</p>	<p>MySejahtera due to valid technical problems.</p> <ol style="list-style-type: none"> keep face mask on, maintain physical distancing of one (1) meter at all times, Parishioners with the following reasons will be required to leave the church compound immediately: <ol style="list-style-type: none"> Body temperature above 37.5C MySejahtera Profile status not of “low risk” Invalid Vaccination Certificate. <p>Before entering the church, sanitize hands using sanitizer provided at the Registration Desks.</p>
<p>SOP for seating, entering and exiting the church/hall</p>	<ol style="list-style-type: none"> Enter and exit the church/hall using only the Main Entrance Door. Do not enter or exit the church/hall by the side doors. Sit at the allocated seat number as directed by the Wardens. To assist in contact tracing (if required), changing of seats is not allowed. Once seated, leaving one’s seat to go outside or to go to the toilet, is discouraged unless absolutely necessary. 	
<p>SOP during Mass</p>	<ol style="list-style-type: none"> Parishioners must bring their own prayer books or prayer accessories. Sanitize hands frequently. Sign of peace: No handshakes or hugging or personal contact for Sign of Peace. Collection, Offertory Procession during Mass: will be omitted. All donations to the Parish and Mass intention envelopes are to be dropped into the Black Bag and Red Bag Collection Boxes placed inside the main entrance of the church/hall, OR by online bank transfer to: Account Name: RTDKK-ST SIMON HALL, Account No: 100930010018355, Bank: Alliance Bank Malaysia Berhad 	

	<p>5. Holy Communion: Whilst maintaining physical distancing at all times, parishioners</p> <ul style="list-style-type: none"> • With face mask on, proceed towards the Extraordinary Ministers of Communion (EMCs) as directed by the Wardens. • Keep face mask on to receive communion on the hand, with arms outstretched to the EMC. • On receiving the body of Christ, immediately take one step aside away from the EMC before unmasking to eat the body of Christ and immediately put mask back on, and return to own seat. • Everyone in the congregation must leave their seat during Holy Communion, and proceed towards the EMCs. Those not desiring to receive the Body of Christ can show this intention by a deep reverent bow when in front of the EMC.
SOP when Mass Ends	<p>1. AFTER THE FINAL BLESSING: Parishioners who have religious articles to be blessed, are requested to hold up their article while remaining at their seat (in the church and in the hall) and the priest will bless it from the altar.</p> <p>2. DISMISSAL: Follow the directions of the wardens to leave the church/hall by exiting through the Main Entrance Door.</p>
SOP leaving the church/hall	<ol style="list-style-type: none"> 1. Do not leave any personal tissues, face mask or seat coupon anywhere inside or outside the church/hall. 2. Maintain physical distancing at all times while exiting the church/hall. 3. Parishioners must leave the church compound upon exiting from the church/hall. No eating or drinking anywhere within the church compound. 4. Personal gathering or meeting within the church compound is not allowed.
CHURCH/ HALL SANITISATION	Sanitization of the church and hall will be done at the end of each Mass by the PHT sanitizing team using chemical as advised by KKM.

Prepared by:
Parish Health Team
St Simon Catholic Church Likas