

# St Simon Catholic Church Likas

## Standard Operating Procedures (“SOP”) for Chapel

(updated, with effect from 15<sup>th</sup> 2021)

*This SOP is subject to changes as may be required to be in line with the Government SOP for Non-Muslim Place of Worship*

### **OPENING HOURS of Chapel:**

Monday - Friday 9am - 6pm

Saturday 9 am - 12 noon

Sunday - CLOSED

**Maximum number of persons in the Chapel at any one time: 20**

<b>Who May Visit The Chapel</b>	<p>All visitors MUST have the ‘MySejahtera’ app. It’s a COMPULSORY REQUIREMENT to visit the Chapel.</p> <p>Only persons -</p> <ul style="list-style-type: none"><li>• whose MySejahtera Covid-19 Risk Status is “Low Risk No Symptoms”, and</li><li>• whose MySejahtera Covid-19 Vaccination Status is “Fully Vaccinated” ** (as defined below), and</li><li>•</li><li>• who have not received advisory for Covid-19 quarantine, have not been notified as close contact to Covid-19 person(s), PUI/PUS, and are not staying in or been to an EMCO area 14 days prior, and</li><li>•</li><li>• for children below 12 yrs old, they must be accompanied by fully vaccinated parent(s).</li></ul> <p>are allowed to enter the Chapel.</p> <p>Persons suffering from chronic illnesses, persons who need physical assistance with mobility are discouraged to visit the Chapel.</p> <p>** “Fully Vaccinated” means for 2-dose vaccines such as Pfizer/ Sinovac/Astra Zeneca, parishioner has received both doses and 14 days have elapsed from date of the second dose, and for single-dose vaccines such as Johnson &amp; Johnson/Cansino, parishioner has received the one dose and 28 days have elapsed from date of vaccination.</p>
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<b>Visitor Registration and Scan before entering Chapel</b>	<p>All visitors must first proceed to the registration table in front of the Parish Office to -</p> <ul style="list-style-type: none"> <li>• scan the ST SIMON CHAPEL QR CODE with own <i>MySejahtera</i> App,</li> <li>• scan BODY TEMPERATURE at the forehead, and</li> <li>• submit St Simon GOOGLE FORM registration using the link provided at the registration desk.</li> <li>• Show <i>MySejahtera</i> Profile status which must be updated to the day of visit to Chapel, to the Parish office staff.</li> </ul> <p>If a visitor's <i>MySejahtera</i> Covid-19 Risk Status is "Low-Risk No Symptons" and Covid-19 Digital Vaccination Certificate confirms to be "fully vaccinated" and having a body temperature below 37.5C, the visitor's "Time In" and "Time Out" are recorded in the chapel registration logbook for his/her time to be in the Chapel.</p> <p><b>FACE MASK</b> must be worn at all times, upon entering into and until departing from, the church compound.</p> <p>Visitors must sanitize their hands with sanitizer provided at the registration table before entering the chapel.</p>
<b>Inside the Chapel</b>	<p>Once inside, the visitor may take any numbered seat, kneeling or sitting directly before the seat number and not take any other unoccupied seat.</p> <p>Each person is allowed a maximum of <b>30 minutes</b> in the Chapel for private prayer.</p> <p>Visitors whilst inside the Chapel must maintain physical distancing of one (1) meter at all times</p>
<b>Entry and Exit the Chapel</b>	<p>Entering and exiting the Chapel are through the main entrance door.</p> <p>Every visitor must adhere to the "Time Out" as recorded in the chapel registration logbook and end his/her Chapel visit accordingly and leave the church premises directly.</p> <p>Do self-Check-Out of visit on <i>MySejahtera</i> app.</p>
<b>DISCLAIMER</b>	<p>Should there be an inspection by the enforcement authorities, the visitor shall be personally responsible for summons due to not adhering the SOP as required under Act 342.</p>

Prepared by:  
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